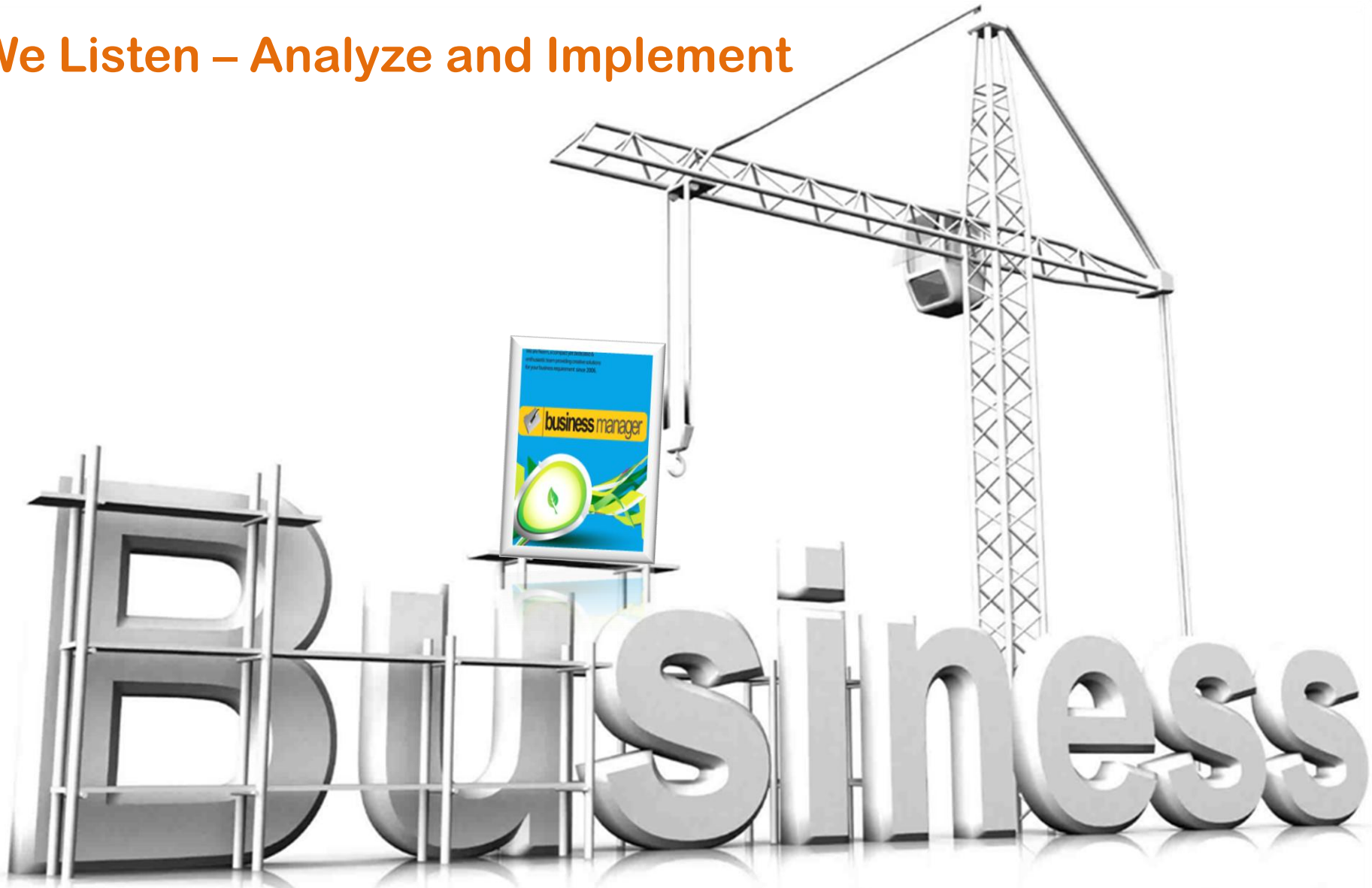




business manager

We Listen – Analyze and Implement





business manager

Business Manager Premium (BMP) offers you the following features :

- User Wise Access Control Settings to protect data safety.
- Customer Records
- Supplier Records
- Item / Products Details
- Bank Details
- Employee Details
- Employee Document Details
- Purchase Order Details
- Goods Receive Note (Material Receipt / General Purchases)
- Supplier Payable
- Customer Quotation
- Quotation Revision Facility
- Sales Order
- Delivery Note
- Multiple Delivery Note to Single Customer Invoice Conversion Option
- Old Receivable & Payable to enter old transactions
- Receipt and Payment Vouchers
- Bank Transactions
- PDC Reconciliation
- Office Expenditures
- Customer Statement
- Supplier Statement
- Stock Activity Report
- Stock Report
- Last Purchase price view option while making purchase transaction
- Last Selling Price details and previous sales history quick view option in Sales Window.
- Cash in Hand and Cash at Bank Report View.
- Income and Expenditure Summary Report.



business manager

Business Manager Premium (BMP) Different versions available for :



BMP POS – For Retail Shops like Baqala / Grocery Shops, Art galleries, Gift Shops, Cakes & Sweets Shops, Flower Shops, Fashion Accessories etc.



BMP Retail – For Retail Shops like Stationeries, Computer Shops, Mobile Shops, Toy Shops etc.



BMP General Trading – Suitable for heavy inventory movement business like Building Material Supply Companies, Spare Parts Trading Companies Etc.



business manager

Business Manager Premium (BMP) Different versions available for :



BMP CC – Business Manager Premium for Contracting and General Maintenance Companies. Here the main segment will be Service Work orders and Service Invoices. Project Wise Invoices and Expense tracking module is included this version.



BMP Typing Center – Business Manager Premium for Typing & Document Clearing Centers. This application will store all staff and company documentations with expiry details, Customer Invoicing with advance and refund option available.



business manager

Lets walk through the Key Modules of BMP application.

The screenshot shows the LPO window with the following fields and sections:

- Supplier:** CASH ID: 1
- To:** CASH
- Date:** 01-04-2013
- LPO No.:** LPO/1
- REF. No:** (empty)
- Delivery:** (empty)
- Status:** (empty)

Item Details:

Part No	Description	Qty	Unit	Unit Price	Amount	
SI No	Part No	Description	Qty	Unit	Unit Price	Total Amount

Buttons: Add, Remove, Change, Total

Amount In Words: (empty)

Payment Terms: (empty)

Deliver To:

- Company:** (empty)
- Contact Person:** (empty)
- Address:** (empty)
- Tel:** (empty)
- Fax:** (empty)

Footer: Save, Print, Edit, Delete, Reset, Close

Local Purchase Window – through this option we can create the Purchase Orders to suppliers.



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Goods Received Note / Purchases.

Goods Received Note

Supplier Details
 Supplier Name * Address
 Outstanding Settlement Amount: 0.00

Purchase Order Entry
 Purchase No Purchase Date Do No. Invoice No. Invoice Date
 Purchased By Remarks
 Project

Item Details
 Part No. Item Name Qty Unit Unit Price Amount

Current stock

Part No	Item Name	Qty	Unit	Unit Price	Amount

Total Amount

Payment Details
 Payment Description
 Settlement Amount Discount
 Net Amount
 Balance

Goods Receive Note / Purchases – This window will help us to record all stock comes in. This window will allow you to enter the material receipts and stock will increment though this window.



business manager

Customer Quotations.

The screenshot displays the 'Quotation' window in Business Manager. The window is divided into several sections:

- Quotation Details:** Fields for Customer* (CASH (ID: 1)), To* (CASH), Address, Attn, Project (Select One), Quotation No (QN/1), Date* (01-04-2013), Delivery, Payment, and Pricing Schedule.
- Item Details:** A table with columns: Type, Item Code, Description, Qty, Unit, Unit Price, and Amount. A single item is listed: Item 1, Item Code: Item1, Description: Item1 (ID: 1), Qty: 1, Unit: Box, Unit Price: 1.00, Amount: 1.00. Buttons for Add, Remove, and Change are visible on the right.
- Business Manager Message:** A central dialog box with an information icon and the text: 'The quotation details have been successfully saved'. An OK button is at the bottom.
- Footer:** Fields for Header, Amount in words (One Only), Notes, Scope of work, Validity, and Footer (Hope Our prices are very competitive and we look forward to your valued order confirmation soon.).
- Bottom Bar:** Buttons for Save, Print, Edit, Delete, Reset, and Close.

Quotation Window offers Client quote submissions. The System is facilitated to provide Quotation Revisions and store their records for future analysis.



business manager

Customer Invoices.

Invoice

Customer * +
Company
Address
Attn:
Tel (Off.)
Email
Fax No.
Credit Limit Remind before

Delivery Note
 +
Delivery No.
+ Add - Remove
 Delivered

Invoice No. * Credit Invoice Cash Invoice
Date * Recent Invoice No. :
Terms:
LPO No.
Ref No.
Sales Man +
Project +
Currency
Dusting Settlement Amount: 0.00

Product Details
Type Item Code Item Name Qty Unit Unit Price Amount
+ +
Current Stock: Cutoff Price: Item Price

SINo.	Item Code.	Description	Qty	Unit	Unit Price	Total Amount	Del.Note no

+ Add
- Remove
Change

Payment Details
Bar Code.
Payment Terms
Amount in words
 Receipt Print

Customer Payment Details
Cash
Credit Card

Customer Purchase Details
Total Item's :
Total Qty's :

Total Amount
Discount Amount
Net Amount
Settlement Amount
Cash Given
Change

Save Print Edit Delete Reset Close

Invoice Window – Main Cash and Credit Invoice window where the service or Item wise sales can be managed.



business manager

Delivery Note

Delivery Note

Details From Invoice

Invoice No.

Customer * +

Company

Address

Attr:

Tel:

Email:

Fax No.

No. *

Date *

Terms

LPD No.

Ref No.

Sales Person

Status

Currency

Project +

Product Details

Type	Part No	Item Name	Description	Unit	Qty	Unit Price	Bulk Unit	Bulk Qty	Bulk Unit Price	Amount
Item										

SINo	Part No	Description	Unit	Qty	Unit Price	Bulk Unit	Bulk Qty	Bulk Unit Price	Total Amount
------	---------	-------------	------	-----	------------	-----------	----------	-----------------	--------------

+ Add
- Remove
Change

Footer

Ship To

Save Print Edit Delete Reset Close

Delivery note will help to manage the material deliveries made to customers. Software offer feature to convert invoice to delivery note. Also Multiple delivery notes can be converted to single invoice as well.



business manager

Receipt Vouchers

Receipt Voucher [X]

Date: 01-04-2013

Voucher No: RV/1

Type:
 Customer Other

Customer: CASH

Amount *

Payment Mode*: Cash

Description:

Outstanding Details
Customer Name : CASH
Total Outstanding : 0.00000
Total Paid Amount : 0.00000
Balance OutStanding : 0.00000

Invoice Details

Invoice No.	Description	Amount *	
Invoice			<input type="button" value="Add"/>
			<input type="button" value="Remove"/>

SNo	Invoice No	Description	Amount
-----	------------	-------------	--------

[Save] [Edit] [Print] [Delete] [Search] [Reset] [Close]

Multiple Invoices payment collection and its reconciliation can be performed through Receipt Voucher window. Can in Hand and Cash at Bank with PDC details can be managed through this simple window.



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Payment Vouchers

Payment Voucher

Date: 01-04-2013

Voucher No: PV/1

Type:
 Supplier Other

Supplier: Supplier1

Amount *

Payment Mode*: Cash

Description:

Outstanding Details
Supplier Name :
Total Outstanding : 1
Total Paid Amount : 0
Balance Outstanding : 1

Invoice Details

Invoice No.	Description	Amount *
Invoice INV17165		

Invoice Details
Invoice Date: 4/1/2013
Invoice No: INV17165
Net Amount: 1
Paid Amount: 0
Balance: 1

Buttons: Save, Edit, Print, Delete, Search, Reset, Close

Supplier Payments against their submitted invoices can be made through payment voucher window.



business manager

Company Configuration

Company [X]

Enter company details:

Company Name *	BMP10	Invoice No. (Cash Memo)	<input checked="" type="radio"/> Automatic Prefix INV Starting Invoice No. 1 <input type="radio"/> Manual
License No.		Quotation No.	<input checked="" type="radio"/> Automatic Prefix QN Starting Quotation No. 1 <input type="radio"/> Manual <input checked="" type="checkbox"/> Print Header in Quotation
Address		LPO No.	<input checked="" type="radio"/> Automatic Prefix LPO Starting LPO No. 1 <input type="radio"/> Manual <input checked="" type="checkbox"/> Print Header in LPO
City		Delivery Note No.	<input checked="" type="radio"/> Automatic Prefix DO Starting DN No. 1 <input type="radio"/> Manual <input checked="" type="checkbox"/> Print Header in Delivery Note
Country		Invoice No. (Invoice)	<input checked="" type="radio"/> Automatic Prefix IN
Phone 1		Branch *	Branch Code BR
Phone 2			
Mobile			
Fax			
Email			
Web Address			
Currency *	AED		
Sub Currency *	Fils		
Cash	0.00	Balance Sheet	
Currency Unit Length	2	(1 UAE Dirham=100 Fils, Unit Length=2 1 Iraqi Dinar=1000 Fils, Unit Length=3)	Stock Reduce From * <input checked="" type="radio"/> Invoice <input type="radio"/> Delivery Note
Company Logo	 Browse Clear		

Note: Details furnished in the above data slots will be shown in the report header.

Save Close

Through this configuration window where we can define the client logo and header details with all starting sequence numbers for Invoice, Quotation, LPO, Delivery Note etc.



business manager

User Account Creation

Account Profile [X]

Enter The Account Details

Account Type * Administrator Limited

Account Name *

Set New Password

Password

Confirm Password

Name

Gender Male Female

DOB Day Month Year

Address

Phone

Email

Hide Item Value in Stock Report

Hide Item Value in GRN, PO, Delivery

Invoice Type Original Copy

Delivery Type Original Copy

Account Name	Name	Account Type
Admin		Administrator
User1		Limited

Save Edit Delete Reset Close

Software offers Administrative Privilege Users and Users with Limited Access.



business manager

User Rights Window

Account Privileges

Account Name:

Modules	View	Insert	Modify	Delete
- Masters	✓	✗	✗	✗
Employee	✓	✗	✗	✗
Project	✓	✗	✗	✗
Supplier	✓	✗	✗	✗
Petty Cash Reserves	✓	✗	✗	✗
Expense Heads	✓	✗	✗	✗
Asset	✓	✗	✗	✗
Customer	✓	✗	✗	✗
Item	✓	✗	✗	✗
Bank	✓	✗	✗	✗
Currency	✓	✗	✗	✗
- Activities	✓	✗	✗	✗
Invoice	✓	✗	✗	✗
Work Order	✓	✗	✗	✗

Save Reset Close

Through this window we can set the different access rights for each limited users.



Expense Register

The screenshot shows a software window titled "Expense" with a standard Windows-style title bar (minimize, maximize, close buttons). The window content is organized into a form with the following fields and controls:

- Expense Details:** A section header at the top of the form.
- ID:** A text input field containing the value "1".
- Date *:** A date picker dropdown menu showing "18-08-2015".
- Expense Head *:** A dropdown menu with "Direct Expenses" selected.
- Type *:** A dropdown menu with "Type 2" selected.
- Description:** A large text area containing the placeholder text "Expense Description".
- Amount *:** A text input field containing the value "2500.00".

At the bottom of the window, there is a horizontal toolbar with five buttons: "Save" (floppy disk icon), "Edit" (pencil icon), "Delete" (red X icon), "Reset" (circular arrow icon), and "Close" (red X icon).

General Expenditure for the organization can be recorded through this window.



Old Receivable and Payable Window

The screenshot shows a software window titled "Old Payable/Receivable" with a standard Windows-style title bar (minimize, maximize, close buttons). The window contains a form for entering invoice details. At the top, there are two radio buttons: "Payable" (selected) and "Receivables". Below this, the form fields are as follows:

Field	Value
Supplier Name *	supp
Code	1001
Invoice No	INV1
Invoice Date	18-08-2015
Invoice Amount	25
Paid Amount	0
Balance	25

At the bottom of the window, there is a toolbar with six buttons: "Save", "Edit", "Delete", "Search", "Reset", and "Close".

This window helps a running organization to record their previous customer and supplier invoices. This will help to keep track of their statements up to date.



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Reports

- Customer List
- Supplier List
- Stock Report
- Stock Activity Report
- Daily Sales Report
- Customer Statement
- Supplier Statement
- Payable and Receivables
- Cash in Hand & Bank
- Purchase Report
- Staff List
- Voucher Reports
- PDC Report
- Customer Aging Report
- Income and Expenditure Statement
- Petty Cash Report
- Sales Profitability Report

Neem Software – Since 2006.

Business Manager Premium (BMP) is a windows based desktop software commonly used by major business units, as it undertakes all basic business activities Customer Enquiry, Quotation, Sales Order, Delivery Note, Invoice, LPO (Purchase Orders) Good Receive Note (Purchases), Supplier Invoices, Receipts and Payment Voucher, Bank Transactions, Bank Reconciliation, Receivables and Payables, Cash in Hand and Cash at Bank, Inventory Movements, Stock History Reports, Sales Price History Notification, Dummy Invoicing, Project wise Invoice and Purchase Management, Office Income and Expenses etc. This application comes in five different verticals like : **BMP for General Trading Companies, BMP for Contracting and gen. Maintenance Companies, BMP for Computer & Mobile Shops, BMP for Typing Center, BMP for Travel & Tourism Companies.**

Features

- › User Privilege Access › Customer Records › Supplier Records › Bank Master
- › Item Master › Project Master › Supplier Enquiry › Goods Receive Note
- › Supplier Invoices › Customer Enquiry › Quotation Submission and Revisions
- › Sales Order and Delivery Note Conversions › Multiple DO to Single Invoice Conversion
- › Receipt and Payment Voucher › Office Expenses and Petty Cash Expenses
- › Cash in Hand and Cash at Bank › Income and Expenditure Report, Etc.



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