





A simple desktop software to manage your day

to day business operations.

This application helps the inbound

& outbound operators by maintaining:

- Daily enquiries
- Follow-ups
- Quotation Submissions
- Job Orders
- Job wise Purchase Orders
- Invoices & Receipt Vouchers
- Day to day expenditures of your organization.







Desktop application to manage your day to day business activities. Business Manager Travel Pack offers you with these modules :

User Access Settings	User Privileges	Customer Master	Supplier Master
Bank Master	Customer Enquiry	Quotation	Job Order
Purchase Orders	Customer Invoices	Task Scheduler	Receipt Vouchers
Payment Vouchers	Other Expenses	Bank Transaction	DSR
Daily Activity View	User Log	Periodical Reports	Customer Statement
Supplier Statement	Enquiry Status Report	Receivables & Payables	Income& Exp. Report









	Enquiry Regist	ter			x
En	quiry Details				
	Enquiry No		ENQ/3		
Ш.	Date		28-06-2015		
			720 00 2013		
	Customer*	Ahmed	<u> </u>	Enquiry No	: ENQ/1
	Mobile No	0552455781		Enquiry Title	: Spain Tour
	Email ID			Reference	: Direct
				Status	: On Process
	Enquiry Title		Half Day Desert Safari ▼	Status	: On Process
	Description		_	User ref	: Demo User
				I I ama di	and the second second
			·	Here th	e users for this software
	Enquiry recei	ved through	Select One	can pos	st the daily business
	Reference		Select One	queries	from customer.
	Status		On Process 🔻	quonico	nom odotomon
Ш,	Action Taken—		Pending		
	Date		On Process		
	28-06-2015	-	On Hold Waiting for response from supplied	,	√
	Date	Description	Waiting for response from prospec		<u> </u>
	Date	Description	Quotation Submitted		- Add - Add
			Approved Rejected		- Remove
			Nejected		- Admired
	User Ref : A	dmin			
-		<u></u>	e 📝 <u>E</u> dit 🌃 Print 💢 <u>D</u>	elete 🔍 🥥 <u>R</u> e	set 0 C <u>l</u> ose





📂 Enquiry F	Register				X		
Customer Status	Select One		•	From 28-06-2015 Today C This Month			
	,		_	To 28-06-2015 ▼ C This Year C Custom			
Enter the text to find Enquiry No Equipment Exit							
Approved Pending Rejected On Process On Hold Waiting for response from supplier Waiting for response from prospect Quotation Submitted							
Enquiry No	Date	Customer Name	Call Type	Status Enquiry received through			
ENQ/1 ENQ/2	28-06-2015 28-06-2015	Ahmed Test Traveller	Customer Customer	On Process Email Approved Phone			

Enquiry Register Date 28/06/2015 Customer Ahmed ENQ No ENQ/1 Enquiry Title Spain Tour Reference Direct Enquiry Status On Process Action Log Description Date 28-06-2015 **Enquiry Received** 28-06-2015 RFQ send to Air Ticket Confirmation





☑ Quotation			X
Quotation No. * 1001 Date * 28-06-2015	Customer Summary No. of Visits	Volume of Amount	Out Standing 600.00
Mobile Number Code C3 Customer * Shameer	Adult 1	Child Infa	
Flight Details			
AUH - COK - round Trip			Amount 1300.00
Destination Details			Amount 0.00
Transfer Details Tour Details			Amount 0.00
Tour Details			Amount 0.00
Remarks			
For print purpose only			Notes
Description	Amount	Tota	al Amount 1300.00
SINo. Description 1 Air Ticket 2 DXB - COK - Round Trip	Amount 0 1300 Amount Remov		Amount 0.00
E PAS CON HOUND HIP	© Chang	는 -	□ Calculator
☐ Terms & Conditions ☐ Save		Delete V Reset 1	Close





QUOTATION

Customer Name : Shameer

Quotation No : 1001

Address

Quotation Date : 28-06-2015

; Demo User

Mobile

SL NO	DESCRIPTION	AMOUNT AED
	Air Ticket	
1	DXB - COK - Round Trip	1,300.00
	TOTAL	1300.00

AMOUNT IN WORDS (AED): One Thousand Three Hundred Only

Search Custome			_	Apply date filte From 28-06-2015 To 28-06-2015	⊙ Today		is Month	Refresh
Enter the text to find Customer Code Customer Name Quotation No.								
Ser.No	Quot.Date	Quot.No.	Customer Code	Customer Name	Total Amount	Discount	Net Amount	Remarks
1	28-06-2015	1001	C3	Shameer	1300	0	1300	

Prepared By : _

Received By : __

Travel Partner

28/06/2015 23:02 Page No: 1/1





■						
✓ Job Order						
			Customer Summary			
Quotation No.	1001	4	No. of Visits	Volume of Amou	m#	Out Standing
Job Order No. *	1001		1	1300.00		600.00
Date *	28-06-2015 ▼					
Mobile Number		Code C3				
			Adult		nfant	Departure Date
Customer *	Shameer	₹ 🖶	1	0	0	28-06-2015 🔻
Flight Details						
AUH - COK - round	d Trip				~ ~	1300.00
Destination Details	5					
					^	Amount 0.00
Transfer Details		Enter Notes				
		Ticket from Sa	fina Travels - Aed 1200	^	•	Amount 0.00
Tour Details		4			•	Amount 0.00
Remarks				Hide	otal Amount	1300.00
	Need for LPO			T D	Discount	0.00
Notes	need for LFO			N	let Amount	1300.00
User : Admin	Save Save	🌃 Print 🗦	Edit 💢 Delete	○ Reset		□ Calculator





JOB ORDER

Customer Name : Shameer

Job Order No : 1001

Address :

Quotation No : 1001

Date : 28/06/2015

Mobile : Staff : Admin

Adult	Child	Infant	Departure
1	0	0	

Туре	Description	Amount
Flight Details	AUH - COK - round Trip	1300.00
Remarks :	Total Amount	: 1300.00
	Tax	: 0.00
	Tax on Tax	: 0.00
	Net Amount	: 1300.00





🗾 Invoice									X
Job OrderNo	1001	♣ Quot.	1001		Customer Summ	ary			
Invoice No. *		Quot.	No. ¹⁰⁰¹		No. of Visits	S V	olume of An		Out Standing 600.00
Date *	1001] [1300.00	J	600.00
	28-06-2015	l							
Mobile Number		Co	de: C3		Adult	Ch		Infant	Departure Date
Customer *	Shameer		→		1			0	28-06-2015 ▼
Flight Details					Destination D	etails			
AUH - COK - roun	d Trip		^ _	1300.00	7				Amount 0.00
			+	1500.00					v 0.00
Transfer Details					Tour Details				
			^	Amount 0.00	7				Amount 0.00
			▼		<u> </u>				*
Remarks									
									-
For print purpose									
	Description	^	Qty	Amount	Total Dis	Net Amoun	- ♣ A	dd	
SINo. Desription		Qty	Amount	Total	Discount	Net Amount	- Ren		
1 Ticket from Al	JH - COK	1	1300	1300	0	1300	≌ Ch;	unde	
This option v	vill provide sep	arate print	option f	or invoice	description.		Total Am	ount	
							13	00.00	
								Total Amo	unt 1300.00
								Discount	0.00
Notes	☐ No Need for L	.PO						Net Amour	nt 1300.00
User : Admin		Save Save	V™ Prin	t 📝 E	dii 💢 Delete	∪ Reset	C <u>l</u> ose		■ Calculator





INVOICE

Invoice No. : 1001 Customer: Shameer

Invoice Date: 28/06/2015

Address: Job Order No.: 1001

> Sales Man : Admin

!	Description	Qty	Amount	Total	Net Amount
1	Ticket from AUH - COK	1	1300.00	1300.00	1300.00

1300.00 **Total Amount:**

Issued By

For Travel Partner

Name & Signature





Purchase		-)			
Date 28-06-2015 LPO No. 1001 Supplier * Safina Travels	Joborder No.	bb Date 28-06-2015 Fully v Date 28-06-2015 hameer			
Flight Details © Transfer C Hotel © Package	Charges Details Flight Fare 1300.00 Transfer 0.00 Hotel 0.00 Package 0.00 Transfer	Total Tax			
PNR From To Date Flight V V 28-Jun-2015 V SINo. PNR From To. Date Flight	No Class Dep Arr Type Qty Fare TIPE Qty Fare TIPE Qty Fare TIPE Qty Fare	Tax/Pax Total Fare Com.% Dis Net Amount re Total Fare Tax Commission.%			
Multiple Purchase can be posted against each invoices to know invoice wise profitability. Passenger Details Name Ticket No. ↑ Round Trip					
SINo. Passenger Name Ticket No. 1 Shameer 123456 Note:	- Remove - Change Remark	Total 1200			
User : Admin	Ţ <u>Print</u> <u>X D</u> elete	Net Amount 0 Net Amount 1200.00 Or Reset Close Calculator			





Purchase Order

LPO No.:

1001

Date: 28/06/2015

Supplier: Safina Travels

Address:

Mobile:

1001 Job order No: 1001 Invoice No. :

Total Amount

Tax

: 1200.00

Tax on Tax : 0.00

Dis % : 0.00 : 0.00 Dis.Amount

: 1200.00 Net Amount : Admin Sales Man

: 0.00

Passenger Details

Ticket No

Shameer

Flight Details

Qty Fare Tax/Pax Total Fare Com.% Dis Net Amount Date Flight No Class Dep Arr Type PNR COK 28/06/201:403 12003 AUH 0.00 1200 00 0 0.00 1200.00

Remarks:







Receipt Voucher			- X
	Receipt Detai	s	
Date *	28-06-2015		
Voucher No. *	RV/2	Mobile Number	
Name *	Shameer	Custome	er Receipts can be issued
Mode of Payment	Cash	I through F	Receipt Voucher Window.
Description *			
Amount *			
·Invoice Details			
⊙ Invoice	Other Receipts	Invoice Details	Supplier Credit Note
Invoice No.		Customer Name: Shameer	_ Supplier credit note
	1	Invoice Amount: 1300.00	
Amount *		Paid Amount: 700 Balance: 600.00	
Invoice No./ Description	n An	ount Others Receipts?	
	□ <u>S</u> ave	Print Fait Delete Beset	Close





		RECEIPT VOUCHER	
Dhs.	Fils	No.	RV/1
700	00	Date:	28/06/2015
Received From I		er Only	
By Cash/Cheque	e No. Cash	Date	
Bank			
Being 1001			
Out standing	600		
Red	eiver's Signatur	Cashi	er Signature





Payment Voucher		X
Payment Details		
Date * 28-06-2015 -		
Voucher No. * PV/1	Mobile Number	
Name * Safina Travels	Supplier Payments can be recorded	
Mode of Payment Cash	through Payment Voucher Window.	
Description * 1001		
Amount * 500		
LPO No / Others Details • LPO C Other Payments	LPO Details Supplier Name: Safina Travels	
LPO No. 1001 ▼	LPO Amount: 1200.00 Paid Amount: 500.00	
Amount *	Balance: 700.00	
LPO No/Description 1001	Amount Others Payment? 500.00 N	
	♣ Add	
	- Remove	
■ <u>S</u> ave	e Print <u>Sadit</u> <u>K D</u> elete <u>Reset</u> <u>Close</u>	_





		PAYMENT VOUCHER
Dhs.	Fils	No. PV/1
500	00	Date: 28/06/2015
Paid To Mr./M/s The Sum of Dhs		Only
		Date
Bank		
Being 1001		
Re	ceiver's Signatu	re Cashier Signature







Sales



Customer



Supplier



Sales / Invoice



Employee



Profit by Invoice



Travel Pack

Job Order Without Invoice



Pendina Ouotation



Enquiry Register

Financial Statement



Pavable Receivables



Customer Statement



Supplier Statement



Salary



Cash in Hand



Cash At Bank



Other Income Expense



User Activity



Actual Profit PDC Statement



Daily Transactions



DSR



Finance Statements



Sales Tax Statements

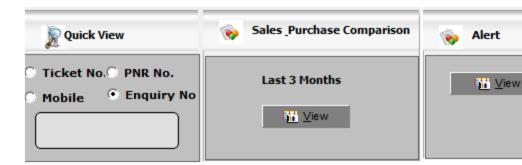


PurchaseTax Statements

Purchase



Purchase









Travel Partner

Daily Enquiry Report

Enquiry Register Report (From: 01-01-2015 To: 31-12-2015) Status: ALL

Sr.No	Date	Enquiry No	Customer	Enquiry Title	Call Status	Status Date	User Ref
1	28/Jun/2015	ENQ/1	Ahmed	Spain Tour	On Process		Demo User
2	28/Jun/2015	ENQ/2	Test Traveller	Half Day Desert Safari	Approved	28/Jun/2015	Demo User



Travel Partner

Daily Invoice Report

Sales / Invoice Report

Inv.Date	Invoice No.	Customer	Remarks	Net Amount	Paid Amount	Balance Amount
28-06-2015	1001	Shameer		1,300.00	700.00	600.00
			Grand Total	1,300.00	700.00	600.00







Travel Partner

Daily Receipt Report

Receipt Voucher Report, Period: 01-01-2015 - 31-12-2015

Date	Payment Mode	Customer	Description	Ref No.	Cheque No.	Cheque Date	Bank	Amount
28-06-2015	Cash	Shameer	1001	RV/1				700.00
							Total	700.00



Travel Partner

Daily Payment Voucher Report

Payment Voucher Report , Period : 01-01-2015 - 31-12-2015

Date	Payment Mode	Supplier	Description	Ref No.	Cheque No.	Cheque Date	Bank	Amount
28/06/2015	Cash	Safina Travels	1001	PV/1				500.00
							Total	500.00













Daily Sales Report (DSR)

Daily Sales Report From 28-06-2015 To 28-06-2015

											Rec	eipt			Payn	nent	
Transaction Type	Date	Quotation No	Job Order No	Invoice No	LPO No	Party / Description	Job Order Amt	Invoice Amount	LPO Amount		Cash	Bank	Credit Note	Payment Ref	Cash	Bank	Credit Note
Job Order	28-06-2015	1001	1001			Shameer	1300.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00
Invoice	28-06-2015	1001	1001	1001		Shameer	0.00	1300.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00
LPO	28-06-2015		1001	1001	1001	Safina Travels	0.00	0.00	1200.00		0.00	0.00	0.00		0.00	0.00	0.00
Receipt - Cash	28-06-2015			1001		Shameer, 1001	0.00	0.00	0.00	RV/1	700.00	0.00	0.00		0.00	0.00	0.00
Payment - Cash	28-06-2015				1001	Safina Travels,1001	0.00	0.00	0.00		0.00	0.00	0.00	PV/1	500.00	0.00	0.00
						Total	1300.00	1300.00	1200.00		700.00	0.00	0.00		500.00	0.00	0.00

	Receipt	Payment	Balance
Cash:	700.00	500.00	200.00
Bank:	0.00	0.00	0.00
Credit Note :	0.00	0.00	0.00













Customer Statement

Statement of Accounts for the Period of 01-06-2015 To 30-06-2015 for Shameer

Customer Details

Customer : Shameer

Address

Phone No. : Fax No. :

Email.Id. :

Mobile. :

PV.No / Description

Invoice Date	Invoice No.	Quotation No.	JobOrder No.	RV.No / Description	Debit	Credit	Balance
28/06/2015	1001	1001	1001	RV/1-	1,300.00	700.00	600.00
				Total	1,300.00	700.00	600.00

	Debit	Credit	Balance
Opening Due Receipt	0.00	0.00	0.00









Ms Other Expense x		
Expense Details		
Date *	29-06-2015	© General Expenses
Expense	-Select One-	 Job Order or Invoice Expenses
Туре *	<u> </u>	JobOrder No. Fully Allocated?
Description	_	Invoice No.
		Customer
		Charges Details
	_	Flight Fare Package
		Hotel Discount
Amount *		Transfer Net

Office Expenses can be posted through Other Expenses window.

Thanks for Watching and We value your order....

sales@neemsoftware.com

